

Patient/Carer/Parental Administration of Medicines in Hospital

What is the patient/carers/parental administration of medicines?

You will be given responsibility for taking your medicines (with consent), or your carer or parent will be given responsibility for administering your medicines to you (with consent) just like when you are at home.

What is the purpose of self-administration?

- We will give you additional information about all your medicines, including effects and possible side effects.
- We will discuss any problems that you, your carer or parent may have and work with you to ensure you, your carer/parent are able to manage your medicines safely and effectively.
- It is another way of helping you, your carer or parent be in control of your medicines and health.

What does self-administration involve?

Nursing, Midwifery or Pharmacy staff will talk with you about your medicines. On most wards, your medicines will be stored safely in a locked drawer at your bedside. After an explanation, on completion of the assessment and following a discussion, you will be either supervised by a Nurse, Midwife, Nursing Associate or Medicines Administration Pharmacy Technician when taking your medicines. If there are no problems, you will be given information about how to access your medicines.

If required, you will be given a 'when and how to take your medicines safely' card. This information is specific to you and will tell you the name of your medicines and we will add the name that you prefer to call them by. It will also include information on the doses you are to take and will include further information as required on possible side effects, course length etc.

With your agreement and where possible we will use any medicines that you have brought into hospital with you because they are familiar to you. If you have not brought them in with you, we will ask a relative/carers to bring them in. This will help us all to reduce the wastage of medicines and speed up your discharge from hospital. You do not have to sign a medicine chart to show that you have administered a medicine, your Nurse, Midwife, Nursing Associate or Medicines Administration Pharmacy Technician will do this for you.

Your Prescriber, Pharmacist, Pharmacy Technician, Nurse, Midwife, Nursing Associate or Medicines Administration Pharmacy Technician are available to answer any questions that you might have about your medicines, at any time during your stay.

Before you go home, you, your carer or parent and your GP will be informed about the medicines that you will be taking and any changes to your medicines. Changes/additions to your medicines will only be made after discussions with you, your carer or parent and with your agreement.

Please tell your Nurse, Midwife, Nursing Associate, Pharmacist or Pharmacy Technician if you:

- are having any problems taking your medicines;
- need any further information/help;
- have a medicine cabinet/locker drawer key and you misplace it;
- become worried or unsure about anything to do with your medicines.

You must not:

- take any medicines that you are unsure about;
- take any medicines that hospital staff are unaware of;
- leave your medicines cabinet/locker drawer unattended, even for a short time;
- If you have a key, give your medicine cabinet/locker drawer key to a relative, visitor or another patient;
- share your medicines with any other patients or visitors.

Please remember:

- to wash your hands before touching your medicines;
- that any medicine container (e.g. box, bottle, blister, tube) along with the outer packaging, including empty bottle/boxes, must be placed back into your bedside medicines cabinet/drawer for disposal by nursing/pharmacy staff;
- we advise you not to discuss the details of your medicines with any other patients or visitors;
- your cabinet/locker drawer must be locked and if you have a key, it is out of sight at all times;
- if you have a key, to give your cabinet/locker drawer key to a Nurse, Midwife, Nursing Associate or Medicines Administration Pharmacy technician before you leave the ward;
- that it is very important that your medicines are checked before you leave hospital. You can ask us any questions about your medicines at any time.

You can ask us any questions about medicines at any time

If you have any comments about this leaflet or the service you have received you can contact :

Lead Nurse, Medicines Management
Medical Division Offices,
Calderdale Royal Hospital

Telephone (01422) 223207

www.cht.nhs.uk

If you would like this information in another format or language contact the above.

Potřebujete-li tyto informace v jiném formátu nebo jazyce,
obraťte se prosím na výše uvedené oddělení

Jeżeli są Państwo zainteresowani otrzymaniem tych
informacji w innym formacie lub wersji językowej,
prosimy skontaktować się z nami, korzystając z ww.
danych kontaktowych

ਚ ਤੁਸੀਂ ਇਹ ਜਾਣਕਾਰੀ ਕਿਸੇ ਹੋਰ ਪ੍ਰਾਚੂਰ ਜਾਂ ਭਾਸ਼ਾ ਵਿੱਚ ਲੈਣਾ ਚਾਹੁੰਦੇ ਹੋ,
ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਉਪਰੋਕਤ ਵਿਭਾਗ ਵਿੱਚ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰੋ।

اگر آپ کو یہ معلومات کسی اور فارمیٹ یا زبان میں درکار ہوں، تو
برائے مہربانی مندرجہ بالا شعبے میں ہم سے رابطہ کریں۔

"إذا احتجت الحصول على هذه المعلومة بشكل مغاير أو مترجمة إلى لغة مختلفة فيرجى منك الاتصال بالقسم
المذكور أعلاه"